

State of Minnesota
Department of Public Safety
School Bus Criminal Records Check Authorization

Before issuing a school bus endorsement, the Commissioner of Public Safety is required to conduct a criminal records check of the applicant per Minnesota Statutes, section 171.321, Subd. (3). The criminal records check will be conducted by the Minnesota Bureau of Criminal Apprehension (BCA).

If you have resided in Minnesota for less than five years, the check will also include a national criminal records check conducted by the FBI. The criminal records check by the FBI will take additional time which could delay the application process. You must contact the Department of Public Safety to obtain the procedures to begin the FBI national criminal records check and the current price for the check. There is no additional fee associated with the BCA check; however, there is an additional fee to conduct the FBI check.

The Department of Public Safety will notify you in writing of the results of the criminal records check(s). The Department will use the criminal background criteria set forth in Minnesota Statutes, section 171.3215, when issuing or denying an application for a school bus driver's endorsement (see the reverse side of this form). The results of the criminal records check will not be released to anyone but the Department of Public Safety and you. The failure to cooperate with the department in conducting the criminal records check is reasonable cause to deny your application.

If you have any questions, please call (651) 297-5029 or TTY (651) 282-6555; or write: Department of Public Safety, Commercial Driver License Unit, 445 Minnesota St., Suite 180, St. Paul, MN 55101-5180.

Please mail this form to the above address.

"I, the applicant, authorize the Department of Public Safety to conduct a check of my criminal history as required by Minnesota Statutes, section 171.321, Subd. 3."

APPLICANT:

Applicant's Full Name (please print)

Applicant's Maiden Name

Applicant's Street Address

Applicant's City, State, Zip

Applicant's Driver's License Number

Applicant's Date of Birth

Applicant's Signature

PROSPECTIVE EMPLOYER:

Name of Prospective Employer

Prospective Employer's Street Address

Prospective Employer's City, State, Zip

Contact Person of Prospective Employer

Contact Person's Phone Number

Authorized Signature of
Prospective Employer

M.S. 171.3215 SCHOOL BUS DRIVER CANCELLATIONS

- A. The Commissioner of Public Safety shall not issue a school bus driver's endorsement if the applicant's criminal or driving record shows any of the following disqualifying offenses:
1. Any felony offense;
 2. Any misdemeanor, gross misdemeanor or felony violation of M.S. 152 (selling, importing, possessing and/or manufacturing of controlled substances); or
 3. Any violation of M.S. 609.3451 (Criminal Sexual Conduct – 5th Degree); 609.746, Subd. 1 (Interference with Privacy); 617.23 (Indecent Exposure); 617.246 (Use of Minors in Sexual Performance Prohibited); 617.247 (Possession of Pornographic Work Involving Minors) or 617.293 (Harmful Materials; Dissemination and Display to Minors Prohibited).
- B. The Commissioner shall not issue a school bus driver's endorsement for five years if any of the following occur:
1. Conviction for any gross misdemeanor other than a gross misdemeanor in M.S. 152 (controlled substance);
 2. Violation of M.S. 169A.20 (driving while intoxicated or with blood alcohol content above .08 alcohol concentration or under the influence of a controlled substance);
 3. Violation of 169A.52 (driving after cancellation, suspension or revocation); or
 4. Have been revoked for a violation of 169A.51 (implied consent).

After five years, cancellation of a school bus driver's endorsement for a conviction under M.S. section 169A.20, sections 169A.50 to 169A.53, or a similar statute or ordinance from another state, shall remain in effect until the driver provides proof of successful completion of an alcohol or controlled substance treatment program. For a first offense, proof of completion is required only if treatment was ordered as part of a chemical use assessment.

- C. The Commissioner shall not issue a school bus driver's endorsement until one year has elapsed since the last conviction for four moving violations within the last three years.
- D. The department shall not consider the application for an initial school bus driver's endorsement of an individual charged with a felony against another until that individual is found not guilty of the charge.